

Grad 2019 – Saturday, May 25, 2019

Responsibilities

- DVSS will assume full responsibility in the organization of the Saturday, May 25, 2019 Graduation Commencement Ceremony from 10:00 am to 12:15 pm. The ceremony will be held at the Badlands Community Facility. Only those meeting the criteria will participate in this part of the day.
- **All other functions planned by students and parents are not associated with DVSS and therefore DVSS and staff assume no responsibility.**

Tentative Agenda

Tuesday, May 21, 2019 – 9:45 am – hand out Caps and Gowns – DVSS Office – will pose for a Drumheller Mail and Drum FM photo

Friday, May 24, 2019 – 9:00 am to 3:00 pm – all grad and parent volunteers will decorate and setup the BCF

Friday, May 24, 2019 – 3:00 pm – will meet with all grads at the Badlands Community Facility to do a brief rehearsal – Commencement Ceremony first and then a Grand March rehearsal.

Saturday, May 25, 2019

- 10:00 am to 12:15 pm – BCF - Commencement Ceremony – please be on site no later than 9:30 am – Caps and Gowns
- 6:00 pm – Grad Photo – BCF - all students in their Grand March best – *don't be late or the photo will be taken without you*
- 7:00 to 8:30 pm – BCF - Grand March – twice around – once alone and then with your escort
- 8:30 pm – Slide Show
- 9:00 to 9:30 pm – BCF – Dance – photo opportunity for parents

Grad Executive – Brandon Holden, Erin Bertsch, Bailey Chung

- Financial – estimated expenses – where we are at now - \$5,561.07
- What's been completed so far
 - Theme – Cloud 19
 - Colours – Silver, light blue, white
 - Grad Hoodies – design -
 - Tag Line – Cloud 19 The One Where We Graduate - tentative

Where is my child at?

- List posted at the office – volunteer hours missing for most
- Mypass for detailed information: mypass.alberta.ca
- Career Counselling – Sharlinda Teske – sharlinda.teske@ghsd75.ca
- Where is your child at – Curtis LaPierre – Curtis.lapierre@ghsd75.ca

Estimated Grad Expenses – Where does the money go?

BCF		Other	
Damage Deposit	300	Chairs 300 BCF - Free plus 750	1500?
Cleaning charge	315	Decorations	1000
Stage 4X5 Panels (15\$ x 20)	315	Sound	2000
FH NFP Youth Daily	803	Safe Grad	1000
Subtotal	1,733	International – Hosting	400?
		Grad Photo	500
		Grace House Clean up	400
		Miscellaneous	300
Total			7,935

Any leftover funds will go to a charity, grad awards, and the grad class of 2020.

Sound at BCF - Pulse Concert Works – 403-383-0715

Possible DJs

- Jason Blank – 403-820-2608
- Joel Fabrick – 403-321-0552

Remaining Fund Raisers

- Bottle Drive – late April
- Cake Auction – March 28

- BBQ – Canadian Tire – April?
- Little Caesars Fundraiser – up and running

We also need parent volunteers for public speaking

- **Parent response for student address to parents** – please email Mr. LaPierre

We need two student volunteers for public speaking

- **Student address to parents** – submit name to grad committee
- **Student address to teachers** – submit name to grad committee

International Students – Family volunteer to host – cannot participate in Safe Grad

Committees – list of items to be done

- Decorating/Facility Setup & Tear Down - ?
 - Friday, May 24, 2019
 - Decorations
 - Risers – moved to BCF and set up – podium – trailer – heavy lifting – 80 grads
 - Chairs – 750 rental – 300 supplied by BCF – reserved for presenters 40 – reserved for DVSS staff 35
 - Pillars – on stage – need ladders, screws, and drill – other decoration supplies – clear hockey tape or painters tape (no box tape or scotch tape), 10 pairs of scissors, zip ties, etc. May also need some white paint to touch up the pillars and arch
 - 3:00 pm Rehearsal
 - Saturday, May 25, 2019
 - 10:00 – 12:15 commencement ceremony – no reserved seating
 - 3:00 pm – chair transition for the Grand March – Setup up of screens and projectors for the slide show (need volunteers for this) –
 - 6:00 pm – Grad Photo – BCF - all students in their Grand March best – *don't be late or the photo will be taken without you*
 - 7:00 to 8:30 pm – BCF - Grand March – once around – with escort – each family will have 10 chairs together – larger families will have to sit in unassigned areas – everyone will have a seat
 - 8:30 pm – Slide Show
 - 9:00 to 9:30 pm – BCF – Dance – photo opportunity for parents
 - 10:00 pm – take down - pack screens and projectors store in a secure place till Monday
 - 10:00 pm – volunteer group tears down the field house – chairs, pillars, and risers
 - Sunday by noon – field house needs to be cleared -
 - Risers, podium, screens, and projectors returned to the school – trailer and muscle needed – this can happen on Monday am if needed
- Slide Show – Mark Chung, Wendy Nail - Baby photo – grad photo – 3 to 5 photos to submit – include grad name on slides

- Safe Grad – parent committee only – **TOP SECRET**
 - Place needs to be secured
 - Transportation from BCF to Safe Grad
 - Beverage management
 - Who attends– consent?

Security

BCF – no liquor license for this event – absolutely no alcohol in the facility or on property anywhere – this includes the parking lot at the front or rear of the property. If alcohol is on site the individual will be escorted off property and will not be allowed to participate.

There will also be a wedding taking place in the upstairs banquet room. The park to the back of the facility will be off limits between 4:00 to 5:00 pm on May 26, 2019.

Fees

We ask that all school fees be paid in full

There is a \$30.00 DVSS Grad Fee – covers the cost of caps and gowns

Only 45 grads have paid there \$75.00 Grand March fee – please pay by March 30, 2019 – 31 grads

Volunteer Hours – most students have not yet submitted – April 15, 2019 please

Assignment Groupings

1. Riser / Podium / Pillar – transport and set up
2. BCF – Fieldhouse decorations
3. Screen Setup / projectors / cabling
4. Chair change from Grad Ceremony to Grand March
5. Family to Host the International Students after the Grand March
6. Safe Grad
7. Sunday am or Monday am – move all items back to DVSS – truck and trailer needed

Returning Grade 12 Students – Sept 2019

1. Some students may need to complete a course or upgrade a course – I will do an audit in August
2. Opportunity – Dual Credit – Health Care Aide – RDC – Bow Valley College – Business, Psychology, Criminal Justice, and Medical Terminology